

WELCOME

Thank you for selecting our healthcare team! To help us meet your healthcare needs, please fill out this form completely.

Date:	Dr:	Chart #:				
Patient's Name: First		MI Last				
Which doctor referred you	ı?Who	is your Primary Care P	hysician?			
Email Address		Nickname				
Contact Preference] Phone □ Mail □ Email	☐ Secure Messaging	g			
Sex ☐ M ☐ F						
Home Phone #	Cell Phone #	w	ork Phone #			
SS #	Birthdate_					
Ethnicity Hispanic or I	or Alaskan					
	, resource of information	Relationship to P	atient:			
		<u> </u>				
 Additional Person Fo	or Release Of Information					
Purpose: To ensure author	rization that releases TOC to speak	with additional person	s regarding patient	care.		
	, patient of TOC, au e Orthopaedic Center with my atte					
Name	Relationship	Name	Relatio	nship		
Name	Relationship	Name	Relatio	nship		

Responsible Party (If Different	From Patient)		
Name:	Relationsl	nip to Patient	_
DOB:SS#	Address		
Work Phone	_ Home Phone	Mobile	
Employer Name		City	
Primary Insurance (Please providence) Primary Insurance Company			
Name Of Insured (as it appears on the	eard)	SS#	
Subscriber Name	Relati	onship to Patient	
Date of Birth	Policy #	Group #	
Employer Name		City	
Secondary Insurance (Please pro			
Name Of Insured (as it appears on the	card)	SS#	
Subscriber Name	Relat	onship to Patient	
Date of Birth	Policy #	Group #	
Employer Name		City	
Preferred Pharmacy			
Accident Information			
Is this visit related to an accident or a	specific event? Yes No	If yes, date of Injury:	
Place of Injury Work Auto	Other		
Current Problem (area of body)			
☐ Left Side ☐ Right Side State In	jury Occured in:		

GUARANTEE OF ACCOUNT

The Orthopaedic Center (TOC) requests payment for co-pays and deductibles at time of service. Your contract with your insurance carrier, depending on the type of insurance and the carrier, states that you are responsible for co-pays and deductibles at the time of service and TOC also has an agreement with your carrier to collect such fees at time of service. If your carrier has not paid your account with TOC within 60 days we ask that you pay the balance and seek settlement direct from your carrier.

If you are not covered by health insurance please ask the TOC personnel about a possible reduction in your fee for a cash payment at time of service.

If you have some other extenuating circumstance that leaves you unable to pay please ask the TOC personnel about possible resolution of debt.

I hereby authorize and assign payment directly to The Orthopaedic Center and each physician in the Group individually for any medical/surgical benefits, injury benefits due because of third party liability, or proceeds of all claims resulting from the liability of the third party until such time as the account is paid in full upon the completion of treatment.

By signing this form, I accept responsibility for reasonable costs incurred if my account becomes delinquent. I have read, understand and agree with the above.

X		
	Signature of Patient and/or Authorized Representative	Date

PATIENT SIGNATURE AUTHORIZATION / RELEASE OF INFORMATION

I hereby consent to and authorize TOC to furnish any insurance company, organization, hospital, physician or pharmacist any information requested with respect to any physical or mental condition and/or treatment of me or my child.

I understand the information obtained by this authorization will be used to determine eligibility for insurance and eligibility for benefits under my insurance coverage. Any information will not be released except to persons or organizations performing business or legal services in connection with the claim, or as may be otherwise lawfully required or as I may further authorize.

I agree that this authorization shall be valid until rescinded in writing or replaced by one at a later date.

X		
	Signature of Patient and/or Authorized Representative	Date

CONSENT FOR MEDICAL / EMERGENCY TREATMENT

I hereby consent to and authorize TOC personnel or its contractors to render usual and customary medical/emergency treatment to me. I understand the treatment provided will be in accordance with the standard of care at the time the care is provided, including but not limited to office visits, surgical procedures and interpretations of x-rays and MRIs.

includir	ng but not limited to office visits, surgical procedures a	and interpretations of x-rays and M	IRIs.	
X				
	Signature of Patient and/or Authorized Representative	Date	Witness	

ACKNOWLEDGEMENT TO USE AND DISCLOSE HEALTH INFORMATION FOR TREATMENT, PAYMENT OR HEALTHCARE OPERATIONS

I understand and have been offered a TOC Notice of Privacy Practices that provides a more complete description of information uses and disclosures; that I have the right to review the notice prior to signing this acknowledgement; that TOC reserves the right to change its notice and practices.

X			
	Signature of Patient and/or Authorized Representative	Date	Witness

PAYMENT OF MEDICARE BENEFITS TO	PROVIDER EXTENDED	AUTHORIZATION
I certify that the information given by me in applying for pay I authorize any holder of medical or other information about intermediaries or carriers any information needed for this or a benefits be made directly to The Orthopaedic Center on my	it me to release to the Social related Medicare claim. I requ	Security Administration or its
Signature of Patient and/or Authorized Representative	Date	Witness
Signature of Patient and/or Authorized Representative	Date	witness
PAYMENT OF MEDICAID BENEFITS TO F	PROVIDER EXTENDED	AUTHORIZATION
I certify that the information given by me in applying for pay authorize any holder of medical or other information about m fiscal agents any information needed for this or a related Me be made directly to The Orthopaedic Center on my behalf.	e to release to the State of Ala	bama and/or Tennessee or its
Signature of Patient and/or Authorized Representative	Date	Witness
PATIENT AUTHORIZATIO	N FOR PHOTO RELEA	SE
I hereby consent permission to The Orthopaedic Center to the for appropriate purposes including but not limited to: print or I give consent with no claim for payment from any party. All	online publications, website, m	arketing, and/or social media.
X		
Signature of Patient and/or Authorized Representative	Date	
You agree, in order for us to service our account or to contelephone at any telephone number associated with your a result in charges to you. We may also contact you by send provide to use. Methods of contact may include using pre-redialing device, as applicable.	ccount, including wireless tele ing text messages or e-mail, (ephone numbers, which could using any e-mail address you
I/We have read this disclosure and agree that the Lender/C	reditor may contact me/us as	described above.
Signature of Borrower/Customer	Date	Witness

As a patient of The Orthopaedic Center, P.C., you should be aware that you may be referred to a health care facility with whom physicians of The Orthopaedic Center, P.C. may have an ownership, investment and/or financial relationship. You are, however, free to choose to obtain health care services elsewhere from another provider of your choice, and you may request to be provided with a list of alternative providers, if any, that may be available. You will not be treated differently by The Orthopaedic Center, P.C. regardless of whether you choose to obtain health care services elsewhere.

Thank you for filling out this form completely. The information you have provided will help us serve your healthcare needs more effectively and efficiently.



Patient Financial Policy

Financial Responsibility:

The following information outlines financial responsibilities related to payment for professional services as you, the patient, are ultimately responsible for all charges associated with your care regardless of insurance coverage.

Patients are expected to pay all co-pays, co-insurance, and deductibles at the time of service. Monthly statements are mailed to each patient with patient balance due expected within 30 days.

If you fail to pay the balance in full after two statements, fail to contact the collection department to make payment arrangements, or fail to pay after making agreed upon financial arrangements, your account will be sent to an outside collection agency. You will be responsible for the fees assessed by the collection agency. This outstanding debt may also be listed with local, regional, or national credit-reporting agencies and may have a negative effect on the granting of future credit.

Financial Agreement:

The undersigned agrees that in consideration for the services to be rendered to the patient, he/she individually agrees to be totally responsible for all charges for services such as **DURABLE MEDICAL SUPPLIES**, **ORTHOVISC**, **SYNVISC**, **SUPARTZ**, **SYNVISC ONE**, **CASTING** and any other non-covered charges. The undersigned agrees to assign payment for the unpaid charges from services provided by specialist and by physicians for whom The Orthopaedic Center is authorized to bill. I, the undersigned, accept the fee(s) charged as a legal and lawful debt. I understand the fee(s) charged are due at the time of service. Should it become necessary to forward my account for collection, I agree to pay all monies due, including a 33% collection fee, attorney fees, and/or court costs, if such be necessary.

Accepted Insurances:

Aetna Great West Principal
BCBS PMD Mail Handlers Pro-America
BCBS of Alabama Medicaid Tricare

BCBS of Tennessee Medicaid/ Alacaid United Healthcare

Beech Street Medicare
Choice Care NAMCI

Cigna PHCS (Private Health Care Services)

Because these provider networks often add or delete insurance companies, we suggest that you contact your insurance company to verify their participation. You will be responsible for any out of network balance. Also, be sure to bring a referral from your Primary Care doctor to each visit, if required by your insurance company. Otherwise, they may not pay for the services provided and you will be responsible for payment or your appointment may be rescheduled.

Separate Billing:

If you have a procedure or service outside of our office, you may receive bills from multiple parties. These may include but are not limited to The Orthopaedic Center, the surgical facility, radiology, anesthesiology, and durable medical equipment (DME).

Medicare Policy:

As a courtesy to our patients, The Orthopaedic Center accepts Medicare assignment. We will file your claims to Medicare for you, and hold billing until after Medicare has responded to the claim. Medicare will pay 80% of their allowable, and the patient, or their secondary insurance, is responsible for the remaining 20%. Naturally, your Medicare deductible must be met first.

If you supply our office with the correct billing information, we will also file with your secondary insurance carrier on a one-time basis. If your secondary insurance carrier does not pay within 60 days, you will then be responsible for the balance.

Worker's Compensation:

Worker's compensation claims are not covered by your regular insurance. Our office requires written verification by your employer, Adjuster or Case Manager of a Worker's Compensation claim. This information must be received by our office before your appointment can be scheduled.

Self-Pay:

Patients who do not have health insurance are advised that they need to **be prepared to pay at minimum \$270** towards their initial visit, including their initial visit when referred internally to another TOC physician. Likewise, any associated surgery will require a 50% prepayment or at minimum \$500 and the balance will be billed to the patient to be paid in full within 180 days.

For patients with no insurance, we offer pre-paid Care Packages at a discounted rate on the Market Place on TOC's website visittoc.com and uninsured reduction to patients who pay in full at the time of service.

A healthcare credit plan (CareCredit) is available to qualified individuals. TOC will assist you in your application process. Once qualified, you will be able to pay for medical expenses immediately to take advantage of the uninsured reduction price.

Treatment of a Minor:

If the patient is a minor (under 19 years of age), the parent or guardian must sign below in addition to the authorization of treatment. The parent, guardian, or unaccompanied minor is responsible for any payment due at the time of service, and providing required referrals, insurance, and picture ID cards.

Third Party Insurance & Auto Insurance:

If your care is related to a motor vehicle accident, or third party liability, please note your medical insurance may not cover your care. We will file the insurance claim on your behalf, as well as any claims to a third party payer. We do not accept liens.

If third party funds are exhausted, we will automatically file claim on your behalf to your personal insurance (written letter of exhausted funds is required). If you do not have health insurance you will be responsible for the services rendered.

High Deductible Plan:

If you have a High Deductible Plan, <u>be prepared to pay for your services in full as you incur them</u>. If surgery is required you will be asked to pay in advance of booking a surgery time. There is no uninsured reduction offered to insured patients. At the time of check in, \$270 must be paid on the first visit and on each subsequent office visit.

Referral Requirement:

If you have a PPO plan (e.g. Aetna Managed Care, BCBS Personal Choice, or Tricare) with which we are contracted or Medicaid, a referral authorization may be required from your primary care physician. It is the patients responsibility to obtain this referral. If we have not received an authorization prior to your arrival at the office, we have a telephone available for you to call your primary care physician to obtain it. If you are unable to obtain the referral at that time, you will be rescheduled. Please note, some of our physicians' practices are surgical based only and may require a physician referral even if your insurance carrier does not.

Additional Charges:

- Form \$25 (each form)
- For returned checks \$40
- X-ray film copies \$10/ film or \$7/CD
- Patient co-pays not paid at the time of service \$15 additional fee (effective 1/1/11)

The undersigned certifies that he/she has read and understands the foregoing, is the patient or is duly authorized by the patient to execute the above, and accepts the terms thereof.

Signature of Patient/ Responsible Party	Date	
Relationship to Patient		



ōday's Date:	* X X X X P G 1 *
Patient's Legal Name:	

Age: Ger	nder:DOB:	 Height: Weight:	: <u></u>
Referred by:	Family F	Physician:	
2. Was this an acciden	njury or pain:Right _ t?YesNo (If "N e explain how it happened:	Left Body Part: lo", skip to #5)	
4. What was the date of	f the accident?//_	Where did it occur?	
5. If not an accident, he	ow long have you experience	ed this problem?	
6. Describe the quality	of your pain (ex: Sharp, Dul	I, Constant, Occasional)	
		,	
8. On a scale of 1 to 10	0 (10 being the worst), what	is the severity of your pain?	
		, , , <u> </u>	
•		t 60 days for this problem? (ex:	
	ou have any of the following, F Cancer: Colon Cancer: Lung Cancer: Prostate Colitis / Crohn's COPD / Emphysema	PLEASE FILL IN THE OVAL COMF O Heart Disease O Hepatitis / Jaundice O High Blood Pressure O Implantable Defibrillator O Kidney Disease O Lupus O Pacemaker O Psoriasis	PLETELY: Rheumatoid Arthritis Scoliosis Seizures
Have you received the	ever been under the care of FLU Vaccine within the past PNEUMONIA Vaccine within	year? O Yes C	O No O No O No
Preferred Pharmacy:		Phone No:_	

	Today's Date: Patient's Legal Name:					* X X X X	X P G	3 2 *
SURG	ICAL HISTORY: If you have an	v of the	following, Pl	EASE FILL I	N THE	OVAL COMPLET	ELY. Also	o, please list the year.
0000	Appendectomy Arthroscopy: Shoulder Arthroscopy: Knee Bunionectomy	0000	Cardiac Ste Carpal Tunr Gallbladder Gastric Byp	nt nel Release	0000	Heart Surgery Hip Replacemen Hysterectomy Knee Replacemen	t C	Mastectomy Spinal Surgery Stomach Procedure
0	OTHER:							
If Yes	you ever received General A , did you have any problems , please explain:			O 1/	_	No		
000000000000000000000000000000000000000	Adderall (Dextroampher Ambien (Zolpidem) Buspar (Buspirone) Celebrex (Celecoxib) Celexa (Citalopram) Coumadin (Warfarin) Cozaar (Losartan) Cymbalta (Duloxetine) Dilantin (Phenytoin) Dolophine/Metadose (Mansulin (Name: Flexeril (Cydobenzaprin Flomax (Tamsulosin) Glucophage (Metformin HCTZ (Hydrochlorothia)	Methado ne) zide)	one)	Lasix (Furd Lexapro (E Lipitor (Atro Lopressor of Lyrica (Pre Mobic (Mel Neurontin (Nexium (Es Norco/Lorta Norvasc (A Percocet Plavix (Clo Pravachol of Prinivil/Zes Prozac (Flu	semide scitalop ovastat (Metop gabalin oxicam Gabap somepr ab/Vico mlodip pidogre (Pravas tril (Lis	e) pram) (in) crolol)) entin) azole) din/Lorcet ine) estatin) inopril) e)	Skelax Synthr Synthr Tenorr Ultram Valium Xanax Zocor Zyrtec NSAIE Napro Motrin Vitami	kin (Metaxalone) roid (Levothyroxine) min (Atenolol) n (Tramadol) ol (Acetaminophen) n (Diazepam) n (Alprazolam) n (Simvastatin) n (Cetirizine) OS (select below) syn/Aleve (Naproxen) //Advil (Ibuprofen) in Supplements (List)
0	Klonopin (Clonazepam) OTHER:)		Robaxin (M	lethoca	irbamol) C	None	
ALLE 0 0 0 0 0	ERGIES: If you have allergie Amoxicillin Ampicillin Bactrim / Septra Cephalosporins (Ceftin/ Cefzil / Keflex /Suprax) Codeines OTHER:	Hyd Inst	lrocodone ulin ne/Shellfish	owing, PLEA	Late	c el/Metal cillin	000	ELY: Sulfa Drugs Tape/Adhesive Seasonal Allergies None

Today's Date:______
Patient's Legal Name:_____

|**||**

SOCIAL HISTORY: PLEASE FILL IN TH EOVAL COMPLETELY to answer the following questions.

3 4
Do You Currently Use Tobacco? ○ Yes ○ No Approximate AGE when you started? If YES, what type do you use? ○ Smoking ○ Smokeless Vapor ○ Chewing Packs Per Day? ○ 1 ○ 2 ○ 3 ○ 4>
Please Select A Smoking Status? NEVER Smoker FORMER Smoker CURRENT Sometimes Smoker Unknown if Ever Smoked CURRENT Everyday Smoker HEAVY Tobacco User
Do you use Alcohol? ○ Yes ○ No Drinks per Day? ○ 1-3 ○ 4-6 ○ 7+ ○ Occasional
Marital Status? Single Married Divorced Widowed Number of Children? 1 2 3 4 5> Hand Dominance? Right Left Ambidextrious Currently Working? Yes No OCCUPATION: FEMALES ONLY: Could you be pregnant? Yes No Last Menstural Cycle?

FAMILY HISTORY: PLEASE FILL IN THE OVAL COMPLETELY if you have a family member with the following:

O Unknown / Adopted

	Father	Mother	Brother	Sister	Son	Daughter	Other
AIDS /HIV	0	0	0	0	0	0	
Anemia	0	0	0	0	0	0	0
Blood Clots	0	0	0	0	0	0	0
Cancer (Breast)	0	0	0	0	0	0	0
Cancer (Colon)	0	0	0	0	0	0	0
Cancer (Lung)	0	0	0	0	0	0	0
Cancer (Prostate)	0	0	0	0	0	0	0
Coronary Artery Disease	0	0	0	0	0	0	
Diabetes	0	0	0	0	0	0	0
Gout	0	0	0	0	0	0	0
Heart Attack	0	0	0	0	0	0	0
Hemophilia	0	0	0	0	0	0	0
Hypertension	0	0	0	0	0	0	0
Kidney Disease	0	0	0	0	0	0	0
Liver Disease	0	0	0	0	0	0	0
Muscle Disease	0	0	0	0	0	0	0
Osteoarthritis	0	0	0	0	0	0	
Osteoporosis	0	0	0	0	0	0	0
Rheumatoid Arthritis	0	0	0	0	0	0	0

Today's	Date:				



Patient's Legal Name:	
<u> </u>	

REVIEW OF SYSTEMS: If you have any of the following PLEASE FILL IN THE OVAL COMPLETELY. Please make a selection for FACH BOX

_	NSTITUTIONAL		IDOCRINE			CARDIOVAS	CULAR		GASTROINTESTINAL
•	ight Loss / Gain		yroid Trouble			Chest Pain		$\frac{1}{2}$	Rectal Bleeding
_	akness	_	w Blood Pres	I	$\frac{1}{2}$	Irregular Hear		$\frac{1}{2}$	Gallbladder Trouble
_	ss of Appetite		cessive Thirs	st	$\frac{1}{2}$	Swelling of Le	egs / Feet		Liver Problems
O NOM	NE	O NO	NE		0	NONE		0	NONE
						"ITEOUMEN	DV		
_	MATOLOGICAL	EE				INTEGUMEN	IARY		RESPIRATORY
_	eding Problems		urred Vision		1 .	Rashes		l _	0
	sy Bleeding		arseness		- 1	Skin Ulcers		I -	Pain when breathing
	sy Bruising		rs Ringing		- 1	Changes in S	kin		NONE
O NON	NE	O NO	NE			NONE			
GEL	NITOURINARY	М	ISCIII OSK			MENTAL HEA	літц		NEUROLOGICAL
	dder Problems	_	MUSCULOSKELETAL Joint Pain			Nervousness	1		Headache
_	ontinence	O Cra			I -	Depression			Dizziness
_	ney Stones		nitation in Ac	ativity.	- 1	Sleep Disorde	ar	0	Seizures
	ning Urination		iscle Pain	livity		Fainting Spell		0	Numbness / Tingling
O NON	-	O NO				NONE	Ŭ	0	Faintness
_							NONE		
Patient Sig	gnatureSICIAN USE ONLY:								e best of my knowled
PHYSICAL	L EXAMINATION:			Vital Signs	В/	P	P	R_	т
	Within Norm		Findings						
	YES	NO							
HENT									
Eyes									
Neck									
Heart									
Lungs									
Abdomen									
Neurologio	ical □								

IMPRESSION / DIAGNOSIS:

The patient has been advised of the plan and/or procedure, including the potential risks and benefits, and agrees to proceed.

Physician Signature _____ Date/Time____

Musculoskeletal Other Data